

**Prof. P. Malla Reddy**  
**Registrar**



**KakatiUniversity**  
**Vidyaranyaपुरi**  
**Warangal506009**

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No. 22 /B3/KU/2025

Date: 09 /01/2025

To

All the Principals of University and Affiliated Government Degree & PG Colleges, KU  
All the eligible teachers of University/Constituent/PG Colleges/Govt. Degree & PG  
Colleges, KU

Sub: Ph.D. PROGRAMS 2024-2025 – Applications calling for recognition of  
Govt. Degree & PG Colleges as Research Centres and eligible regular  
faculty as Research Supervisors under the jurisdiction of Kakatiya  
University – Regarding.

Ref: KU Ph.D. norms issued vide Lr.NO.697/B3/KU/2024, dated 03/06/2024

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Sir/Madam,

I am pleased to inform you that the Vice-Chancellor has accorded approval to invite the applications from the eligible Government Degree & PG Colleges under the jurisdiction of Kakatiya University for recognition as Research Centres and the eligible faculty of the colleges as Research Supervisors to carry out the research programs leading to award of Ph.D. degree by the University.

Hence, all the Principals of the eligible colleges and faculty are hereby informed to apply for recognition of their colleges as Research Centres and the eligible teachers as Research Supervisors respectively as per the eligibility criteria prescribed in the Ph.D. norms 2024-2025 circulated vide letter under reference cited.

Your duly filled in application for Research Centre/Research Supervisor in the prescribed format (appended) should reach the under signed at the Academic Section, Administrative Building, KU Campus, Warangal with all the required enclosures and payment of application fee on or before 20<sup>th</sup> January 2025. Any application received after the due date will not be entertained.

Yours faithfully,

  
REGISTRAR

Encl: Approved Ph.D. norms 2024-2025 &  
Prescribed application form.

Copy to:-

- 1) All the Deans of Faculties, KU
- 2) The Dean, College Development Council/Academic Audit, KU
- 3) All the Heads of the Departments, KU
- 4) The Secretary to Vice-Chancellor, KU
- 5) The SF

# KAKATIYA UNIVERSITY

## WARANGAL

### APPLICATION FOR RECOGNITION OF RESEARCH SUPERVISORSHIP FOR Ph.D. PROGRAMME

(Kindly go through the Ph.D. Regulations before filling up the application form)

1. Name :  
2. Date of Birth & Age :  
3. Designation :  
4. Department / College :  
5. Type of Employment :  
(Tick the relevant box)

Affix  
Recent Passport  
Size Photo of the  
applicant

Permanent with Government Pay	
Permanent with Government-Aided Pay	
Permanent with Self-Finance Pay	
Temporary	
Re Employed in affiliated Colleges of TNPESU after Retirement	

6. Nature of Work :  
(Tick the relevant box)

Academic / Teaching	
Non Academic / Non Teaching	
Guest Lecturer	
Teaching Assistant	
Supportive Staff	

7. Date of Appointment and Service:

Date of Appointment :						
Period of Service	From			To		
	DD	MM	YEAR	DD	MM	YEAR
Total Service	Years		Months		Days	

8. Date of Retirement in the present Job:

9. Subject/Discipline in which Recognition is sought

for Ph.D Guidance :

10. Educational Qualification:

<b>Sl.No</b>	<b>Course</b>	<b>Major Subject</b>	<b>Board/ Institution/ University</b>	<b>Percentage of Marks</b>	<b>Date / Month and Year of Passing</b>
1.	SSLC				
2.	HSC/PUC				
3.	Under Graduate Degree				
4.	Post Graduate Degree (s)				
5.	M.phil				
6.	Ph.D				
7.	UGC Lectureship Eligibility Test / SLET/SET				
8.	Any other relevant courses				

11. Title of the Ph.D. Thesis :

12. Doctoral level area of Specialization:

13. Research Papers Published as listed in UGC CARE LIST or peer reviewed after Completing Ph.D:

<b>Sl.No</b>	<b>Name of the Journal</b>	<b>Title of the Research Page Article</b>	<b>Page Number (s)</b>	<b>Date/Month Publishing</b>	<b>ISSN</b>

14. Total Teaching Experience:

	<b>Institution</b>	<b>From</b>	<b>To</b>	<b>Total Experience</b>	<b>Subject (s) Taught</b>
U.G Level					
P.G. Level					
M.Phil					

15. Research Experience after Completing Ph.D:

Course	Institution	Academic Year	Total number of Thesis/ Dissertation Guided
P.G Level			
M.Phil			

Note: Enclose the detailed list with Name of Students / Scholars, Registration Numbers, Title of Research and Academic Year. The list must be endorsed by the Head of the Institution.

16. Whether already recognized by this University as a research advisor in any other discipline/subject. If yes

Subject / Discipline for which recognition was already given :	
Year in which recognized No. & Date of Communication :	

17. Whether already recognized by this University (s) as a research advisor in any other discipline/subject. If yes

Subject / Discipline for which recognition was already given :	
Year in which recognized No. & Date of Communication :	

18. Any other relevant information :

**DECLARATION BY THE APPLICANT**

1. I declare that I will abide by the rules and regulations of Ph.D. Programme of KAKATIYA UNIVERSITY if recognition for research supervisor ship for Ph.D. programme is granted for me.
2. The information furnished above is correct to the best of my knowledge.
3. If the information given is found false at later stage my recognition of research Supervisor ship may be cancelled if I am given.

Place:

Date:

**Signature of the Applicant**

## **Remarks and Recommendations**

Remarks and Recommendations of the Head of the Department/Principal/Registrar  
of the University ( If the Applicant is Working other than Kakatiya University )

Applicant's Name and Designation:

Head of the Department  
(Seal)

Principal  
(Seal)

Registrar of the University  
(If the Applicant is working other than Kakatiya  
University) (Seal)

### **Enclosures Required:**

1. A copy of the qualification approval for the post of Assistant Professor/Associate Professor/ Professor obtained from the concerned University.
2. Attested copy of the Ph.D. Degree Certificate.
3. Service and No Objection Certificate from the Employer
4. Minimum Five research publications (Published after obtaining the Ph.D. Degree) listed in UGC CARE list of peer reviewed.
5. Detailed list with Name of Students/ Scholars, Registration Numbers, Title of Research and Academic Year. The list must be endorsed by the Head of the Institution.
6. Copy of the reference for which he / she has already been recognized as a research advisor by this University (If applicable).
7. Copy of the reference for which he / she has already been recognized as a research advisor by other University (If applicable).
8. Any other relevant supportive Documents.



**KAKATIYA UNIVERSITY:: WARANGAL**

**APPLICATION FOR RECOGNITION AS RESEARCH CENTRE**

Details of the prescribed fee paid: Challan/Cheque/DD \_\_\_\_\_ for Rs. \_\_\_\_\_ date \_\_\_\_\_  
Amount drawn in favour of \_\_\_\_\_

1. Name of the College with University Code :
2. Year of Establishment :
3. Postal Address :
4. Telephone No. with STD Code :
5. E-mail :
6. Website :
7. Location :
8. Name of the sponsoring society :
9. Name of the Secretary-cum- Correspondent :
10. Postal Address of the Society :
11. Contact No. of the secretary

Phone :

Mobile :

12. Name of the principal and Qualification :  
(Please enclose bio-data and Photostat copies  
of Certificates )

13. Details of Corpus Fund :  
(enclose copies of the FDRs /BGs)

Sl. No	Amount	Period From To	FDR/BG No.	Date	Name of the issuing bank	Date of Maturity	Date of Renewal
1.							
2.							
3.							
4.							



**14. Information regarding the courses sanctioned & withdrawn (enclose copies of the sanction/ withdrawal orders). In case the space is not sufficient, use a separate sheet.**

S. No.	Course/Combination /Group	Med.	Intake	Year of Sanction	Year of Withdrawal Reasons for Withdrawal
1.	Post- Graduate Courses/Branches				
	a)				
	b)				
	c)				
	d)				
	e)				
	f)				
	g)				

**15. Enrolment of Students in the existing courses during the academic year:  
(In case the space is not sufficient, use a separate sheet giving full details)**

Existing courses with combination	Med.	I Year Sanctioned No. of Intake Students on rolls	II year Sanctioned No. of Intake Students on rolls	III year/if applicable Sanctioned No. of Intake Students on rolls
P.G :				
a)				
b)				
C)				
d)				
e)				

**16. Details of Faculty members for PG subjects: (Please use a Separate sheet)**

Sl. No.	Name	Qualifications with subject	Class obtained with % of marks	Permanent/Temporary/ part- time	Total years of service	Service at the present college	Whether appointed through Selection Committee* Constituted by University (Yes)/ No

(Please enclose bio-data and Photostat copies of the certificates of each faculty member)

\*Approved orders of the University are to be enclosed



**24. Availability of Infrastructure facilities for P.G Courses (Please furnish the details separately for each specialization/ branch)**

A. Equipment

Item	Prescribed number	Availability	Remarks

B. Laboratory

Details	Prescribed number & size	Availability	Remarks

Whether fire safety certificate is obtained or/not? Submit a copy of the same along with the application

C. Central Facility (Availability of specified equipment/ Instruments)

Details	No. of labs	% Use	Remarks

D. Library including E- Library Facilities

No. of Journals		No. of Periodicals	Books	
National	International		No. of titles	No. of Volumes

**25. Availability of infrastructure/ facilities for Research:**

Laboratory Space :

No. of Labs :

No. of rooms with central facilities/Instruments

No. of rooms for Staff/Research Scholars

Books/Journals :

Man power provided in addition to faculty:

**26. Research Activities of the Institution in the last five (5) Years:**

A. Seminar/Workshops conducted

No.	Details	Funding source	Report

B. Deputation of staff for higher learning/research

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C. Travel grants/funding from the institution/ society for participation in National & International Conferences

i) National

--

ii) International

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D. Sponsored projects undertaken by the Institution

i) Sponsored by the Institution

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ii) Sponsored by funding Agencies:

a) National

--

b) International

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c) Charitable trusts/Agencies/Industries

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**27. Proof of the Institution/Society engagement in the research/extension activities (During the last five (5) Years)**

1. Seminars organized/hosted :

2. Sponsorship of events :

3. Extension lectures :

Names of Speakers :

Date

4. Visits of the Staff/ students for Specialized Facilities/Industries/Research Organizations :

5. Any other :

**28. Budget allocation of the Institution/Society to Research activities (last five Years)**

Year	Allocation	Used/Un used	Description of activities

**29. Publication Record (last five years) from the Institution:**

A)

1. National

No.	Departments	Journal	Impact Factor	Remarks

2. Regional

No.	Departments	Journal	Impact Factor	Remarks

3. International

No.	Departments	Journal	Impact Factor	Remarks

B) Cumulative Impact Factor:

C) The Significance of the publication in the research:

Quotient

Factor/citations

**30. Details of the sponsored projects applied for in the last five (5) Years:**

1. National

Agency	Approved/Not approved	Amount	Status

2. International

Agency	Approved/Not approved	Amount	Status

**31. Faculty research record:**

The details of the institution faculty (each) in the last five years in research highlighting the work carried out for Ph.D/ Post- Doctoral and independent research with evidence in the form of publications. (Provide separate papers for each faculty with relevant enclosure)

**32. Declaration:**

I, \_\_\_\_\_  
Secretary/Correspondent/Chairman of \_\_\_\_\_  
College do hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief.

Date:

**SECRETARY/CORRESPONDENT/CHAIRMAN**

**33. Certification by the University nominee on the Governing Body:**

I hereby forward the application of the college with certification that I have visited the college and the information furnished above is true and correct to the best of my knowledge and belief.

Date:

**SIGNATURE OF THE UNIVERSITY  
NOMINEE ON THE GOVERINING  
BODY OF THE COLLEGE**